



2017-18 CODE OF CONDUCT, AUTHORIZATION, RELEASE AND ACKNOWLEDGMENT FORM

Name of Student: _____

Name of Parent/Guardian: _____

ATTENDANCE & PUNCTUALITY:

1. All of our classes run from September - June
2. A strong commitment to attendance is required in all classes. Students are expected to be on time for class so that they will be able to participate in the necessary warm-up and do not disrupt the other students. At the discretion of the instructor, students who arrive 10 or more minutes late may have to sit out and observe the class.
3. All dancers of all ages are expected to attend class on a regular basis. It is imperative that students be considerate of the teacher and other dancers in their class. The commitment to attend classes regularly is especially important as syllabus, recital choreography, and formations are taught on a regular basis.
4. Your dancer's teacher will follow-up with an email if your dancer has missed more than 2 classes in a row. Students who are late or absent from class frequently may be required to meet with the Artistic Director, and depending on the circumstances, students may be asked to leave the program with no refund of fees.
5. There are no refunds on missed classes.
6. Please inform us with a phone call or email if they must be absent.
7. Students enrolled in a competition class must not miss any classes for other activities (i.e. outside theatre production rehearsals, sports, birthday parties etc.)

CLASSROOM RULES:

1. No food or drinks of any kind are permitted in the dance studio.
2. All food and drinks (except water) must be kept in the greenroom.
3. Students are not permitted to chew gum in the dance studio.
4. All students must be in proper dress code while attending class.
5. Short hair must be secured off of the face. Long hair must be in a ponytail, bun, or braid.
6. Please make sure you arrive 5 to 10 minutes early to class.

DRESS CODE:

1. The dress code is strictly enforced. Students are expected to be dressed correctly for every class to ensure proper instruction. Students who are not dressed appropriately for classes will receive a documented warning. After one warning, students may be asked to sit out from that class. Please see the class dress code sheet if you are uncertain of the requirements. Absolutely no outdoor/street shoes are permitted in the studio. No exceptions.
2. Dance shoes that have been worn outside are considered street shoes. Please do not send your dancer from car to studio in her dance shoes. For the discipline of dance and safety sake, hair must be up and back, off the Dancers' face, in a pony-tail, braid, or bun for ALL CLASSES. Absolutely no jeans are permitted.
3. Please label your dancers shoes ASAP. This is a must with 100 pairs of Black Jazz Shoes floating around. All shoes and personal items will be placed in the Lost and Found at the end of each evening. The Lost and Found bins will be emptied during Christmas Break and at Year End. Please check the Lost and Found regularly!
4. A detailed Dress Code Requirements Sheet will be emailed in late August. ALL dancers must have the proper attire by the second week of classes. Any dancers missing their shoes, etc. will be asked to watch from the sidelines.
5. The reason we are so strict about Dress Code? - Dance is a great way to exercise and have fun. This is the number one reason we want our kids to dance; but Dance is also a discipline.
6. Many families work hard to "follow the rules" when it comes to Lindbjerg's Dress Code. These families often feel discouraged and frustrated when they've made the effort to purchase all of the required apparel that their dancer needs, to then see that others are not following the rules. We hope this helps you to understand our rules AND help us foster a sense of respect and discipline within our dancers – your children.

ADDITIONAL INFORMATION FOR COMPETITION & MUSICAL THEATRE STUDENTS:

1. Competition and Musical Theatre students are not permitted to dance or take musical theatre classes at other studios unless permission is granted from the Artistic Director
2. All Competition Students are required to order the competition yoga wear (jacket, pants, t-shirt & sling bag) at registration.
3. The list of competitions we attend are on our calendar. Competition schedules will be emailed to you when they are received. Chances are you will have it between 1-3 weeks before the competition date.

GENERAL STUDIO POLICIES:

1. Students must treat the studios, the premises, and the possessions of all other dancers with respect, care, and consideration.
2. Students are expected to clean up after themselves and any mess that they create while at the studio.
3. Parents must supervise all accompanying siblings in waiting areas.

MAKE-UP POLICY: Due to the difficulty in rescheduling classes, classes missed due to inclement weather may not be rescheduled. I further acknowledge that there will be no make-up lessons or classes if a student misses any class(es).

COMMUNICATION: All communication for Lindbjerg Academy is done via e-mail. Parents must commit to checking their e-mail regularly. If your email address or phone number changes during the year, please inform the office to ensure you receive all of the studio information. LINDBJERG notices contain valuable information about upcoming events and activities at the studio.

LIABILITY – WAIVER: By signing this form, students and the undersigned agree to release, indemnify and hold harmless LINDBJERG ACADEMY OF PERFORMING ARTS, and their Directors, Teachers, Contractors and Employees from and against all claims of injury, damage or loss of any kind whatsoever arising out of the participation in any activities associated with LINDBJERG ACADEMY OF PERFORMING ARTS.

MEDICAL TREATMENT: In the event of an emergency, I authorize LINDBJERG ACADEMY OF PERFORMING ARTS and its staff members and contractors, to use reasonable discretion in rendering first aid and/or arranging for emergency medical care (including hospitalization) at the expense of the undersigned.

PHOTO/SOUND RECORDING/VIDEO OR DVD RECORDING WAIVER: By signing this form, students and their parents/guardians consent to allow photos, video/DVD or sound recording be taken during the course of the LINDBJERG ACADEMY OF PERFORMING ARTS classes or shows. Please be aware that the participant's photos and/or recordings may be used for future promotional purposes.

REFUNDS: I acknowledge that a full refund, minus the non-refundable administration fee of \$75, will be available should a student decide to withdraw before the first day of class. I further acknowledge that a written withdrawal notice must be received 30 days prior to the next billing date if a student withdraws from a class. **Withdrawals will not be accepted after December 15, 2017 & full payment is required.**

CHANGE FEE: There is a drop/add fee of \$20 for each class change made after September 16, 2017

SPECIAL NEEDS: Lindbjerg Academy's programs are challenging and involve teamwork towards a final performance. Students with special needs or certain learning disabilities may require additional support in class. Awareness and communication in this matter is required prior to the 1st day of class.

STUDENT COMMITMENT: Students are required to make a full year commitment as the classes are progressive and success depends on weekly development and assessment. Students are expected to remain in their programs until classes finish in June.

STUDENT INFORMATION: I acknowledge that all information on this Registration Form is true and correct.

VOLUNTEER HOURS: Lindbjerg Academy asks that the student's families donate 10-15 hours of volunteer time per year. Theatre productions cannot be done without support from our families. There are many ways to help; some of them include: volunteer coordinator, sets, props, hair and make-up, stage crew, sewing and assisting at the theatre. We thank you in advance for satisfying this volunteer requirement and appreciate your time and talents.

I have read, understood and consent to the above this _____ day of _____, 2017.

Signature of Parent/Guardian